



# VICTORIA INSTITUTION (COLLEGE)

78-B, Acharya Prafulla Chandra Road, Kolkata-700 009

Phone : 91-33-2350 1959 ■ Fax : 91-33-2360 0046

Website : www.victoriacollege.co.in

Date. 28/11/2023

Ref. No.....

## NOTICE

A meeting of the Internal Quality Assurance Cell (IQAC), for the 2<sup>nd</sup> Quarter of Victoria Institution (College) has been scheduled on 06.12.2023 at 3:00 p.m. The meeting will be held at Suniti Sabhaghar. Being an esteemed member of the IQAC, your gracious presence is highly solicited.

### Agenda of the meeting:

1. Submission of IIQA
2. Preparation of SSR for evaluation of 3<sup>rd</sup> Cycle of NAAC
3. Conducting Academic and Green Audit
4. Reviewing SAR of 2022-23
5. PO/CO and Attainment ~~as per NEP~~
6. Miscellaneous.

DR. SUMALLYA KARMAKAR  
IQAC Co-ordinator  
Victoria Institution (College)

Dr. Maitreyi Ray Kanjilal

Principal  
VICTORIA INSTITUTION  
(College)



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Phone : 91-33-2360 0046 ■ Website : www.victoriacollege.co.in

Ref. No. : .....

Date : 14/12/2023 .....

## Minutes of the meeting dated 06.12.2023

### Resolutions:

1. IIQA to be submitted on 22.12.2023. Final review before submission to be completed at the earliest, tentatively by 17th Dec.
2. Query to be placed for editing some vital information (e.g. email id, contact info of present IQAC Coordinator) for IIQA submission
3. Students' data and faculty information to be fully updated for current status in SSR.
4. Exam related detailed report to be prepared by every department for NAAC (uniform tabular format to be framed for all subjects)
5. Regarding data related to Syllabus (form metric 1.2) the shift/ changes from pre CBCS - CBCS - NEP to be framed in an uniform tabular format.
6. Feedback from Teaching and Non-Teaching staff to be collected and feedback analysis to be completed.
7. Query regarding submission of AQAR 2022-23 after submission of IIQA to be placed.

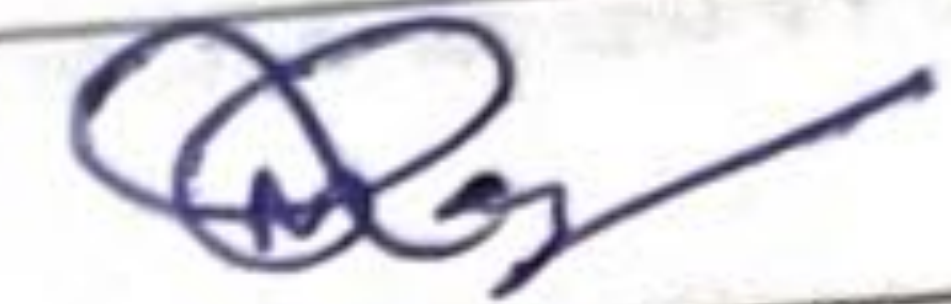
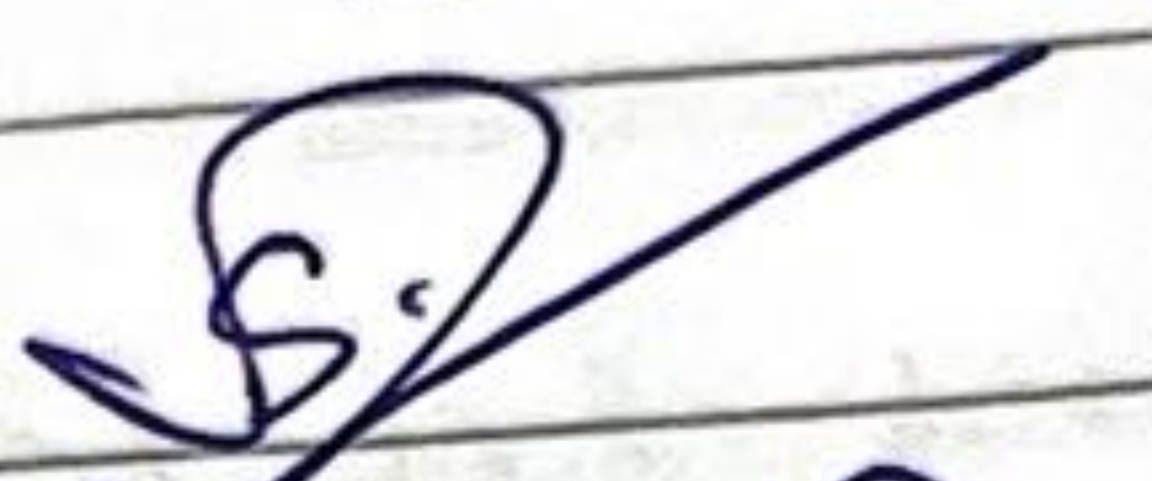
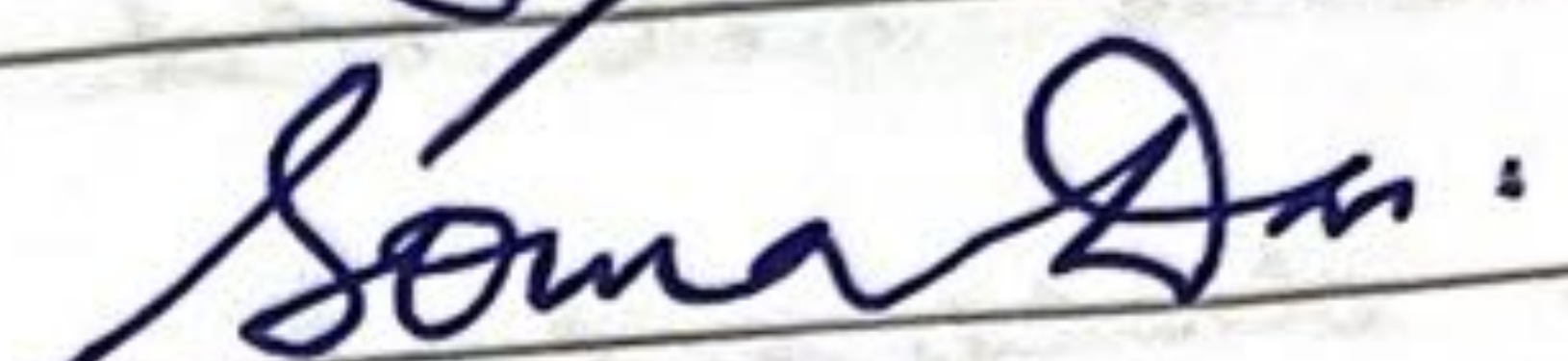

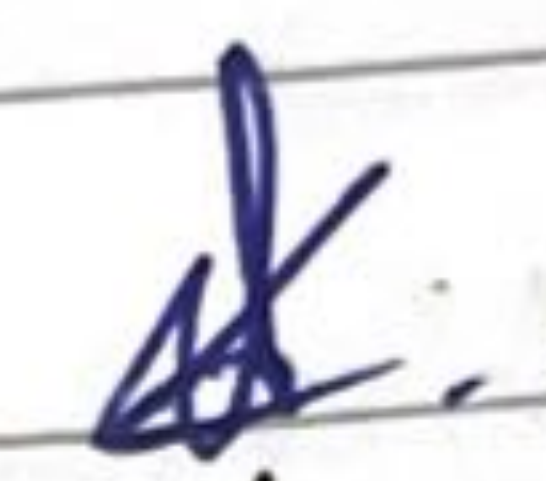
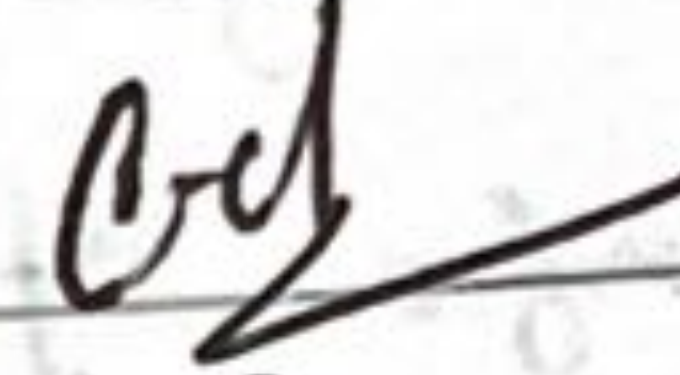



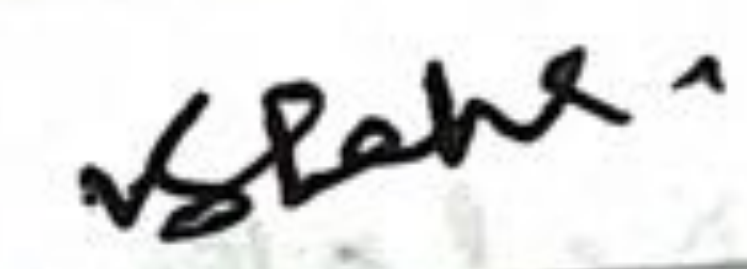
Enclosure:

Signature sheet of the members who attended the meeting

Principal  
VICTORIA INSTITUTION  
(College)

DR. SUMALLYA KARMAKAR  
IQAC Co-ordinator  
Victoria Institution (College)

## Members Present

1. Dr. Maitreyi Ray Kanjilal 
2. Dr. Sumalpa Karumakar 
3. Sult. Soma Das. 
4. Dr. Savendra Chandra 
5. Anup Kumar Sinha.
6. Dehiasi Das (Ghasi) 
7. Chhotal Chandra 
8. Shrinu Das Gupta 
9. DR. Serlogue Pradhan. 
10. Dr. Parvati Ray Boini 
11. Sananda Laha 
12. Rysa Choudhri 